

## How to submit an abstract

### **Technical considerations**

- Not to exceed one A4 page
- Font: Arial (11), single line spacing
- Margins: 2.5cm

### **The following must appear on the abstract or else the document will be rejected**

- Title of abstract
- Names of author(s): maximum 5 authors; initials and surname; without titles or degrees; with institutional affiliation(s)
- Name of presenting author underlined

### **Content of abstract structured as follows**

- Introduction or background to study
- Research question or aim of study
- Materials and Methods

In the methods the following should be clearly stated:

- ***Study design: prospective; retrospective etc***
  - ***Setting and sampling***
  - ***Inclusion and exclusion criteria***
  - ***Data collected***
  - ***Data analysis and statistical analysis used***
  - ***Ethical considerations: ethics approval/ institutional board review***
- Results
  - Conclusions

One table and one picture only may be included

**Deadline** for online abstract submission is strictly on the **31<sup>st</sup> August 2021**. Abstracts are to be submitted electronically in the above format to Ms. Lisa Vickers, from African Agenda at [lisa@bigosa.co.za](mailto:lisa@bigosa.co.za)

**Confirmation** of acceptance of abstract will be communicated electronically to the presenting author by Ms. Lisa Vickers on the 6<sup>th</sup> September 2021